



TOWN OF EAST WINDSOR
PLANNING & ZONING DEPARTMENT
11 RYE STREET, P.O. BOX 389
BROAD BROOK, CT 06016
PHONE: (860) 623-6030

MEMORANDUM

TO: Joanne Slater, Town Clerk

FROM: Marlene Bauer, Planning & Development Department

DATE: November 23, 2016

**SUBJECT: Cancellation of Zoning Board of Appeals Meeting
Scheduled for December 5, 2016**

Please be advised that the Zoning Board of Appeals regular meeting scheduled for **Monday, December 5, 2016** has been cancelled as no new applications have been received.

The next regular meeting is scheduled for **Monday, January 9, 2017 at 7:00 p.m.**

cc: Robert Maynard, First Selectman
Zoning Board of Appeals members